

The Villages of Carmel Homeowners' Association, Inc.

NOTICE OF ANNUAL MEETING

Thursday, March 30, 2023

6:00 P.M.

March 15, 2023

Dear Villages of Carmel Homeowner,

In accordance with Article 4, Section 4.06 of the bylaws for The Villages of Carmel Homeowners' Association, Inc., you are hereby given notice of and requested to attend the **2023 Annual Homeowners Meeting**. The meeting is scheduled for **Thursday, March 30, 2023, at 6:00 p.m., via gotomeeting.com**. During this meeting, we will be electing one (1) member (owner) for the Board of Directors. The Villages of Carmel HOA anticipates posting election results on the Website within seventy-two hours of the meeting.

Villages of Carmel HOA Meeting

Mar 30, 2023, 6:00 – 8:00 PM (America/Chicago)

Please join my meeting from your computer, tablet, or smartphone.

<https://meet.goto.com/844147085>

You can also dial in using your phone.

Access Code:844-147-085

United States:[+1 \(224\) 501-3412](tel:+12245013412)

A proxy is a written instrument, signed by the member, which duly appoints the member's voting rights and attendance. The Bylaws state that to hold a meeting and conduct business of the Association, there must be a quorum present. A quorum is the number of homes represented either in person or by proxy. **The quorum required to hold a meeting is sixty percent (60%) or 591 of 985 lot owners. If the required quorum is not present or represented at the meeting, a subsequent meeting will be called at 6:15 p.m. and the required quorum at the meeting shall be one-half (30%) of the required quorum at the preceding meeting. If quorum is not achieved at that time, a subsequent meeting will be called at 6:30 p.m. and the required quorum at the meeting shall be one-half (15%) of the required quorum at the preceding meeting. Please take a moment to sign and return the enclosed proxy even if you plan to attend, as unforeseen circumstances can occur.**

Email the proxy to michelle@legacysouthwestpm.com. Your attendance or proxy will help fulfill the quorum requirements. If you have any questions please contact your community manager, Michelle Dando at michelle@legacysouthwestpm.com or 214-705-1615, Option 11.

The deadline to return the Proxy Form is March 30, 2022.

Legacy Southwest Property Management, LLC

8668 John Hickman Pkwy., Ste 801, Frisco, TX 75034

E-mail: michelle@legacysouthwestpm.com



The Villages of Carmel Homeowners' Association, Inc.

2023 Annual Meeting

Agenda

March 30, 2022

6:00PM

- I. Call to Order**
 - a. Establish Quorum
 - b. Proof of Notice
 - c. 2022 Approval of Minutes
- II. Introduction of Board Member(s) Candidate**
 - a. Introduction of Candidates (Each candidate can speak up to 3 minutes)
 - b. Election Voting Instructions
- III. Financials**
 - a. 2022 Financials
 - b. 2023 Year to Date Financials
- IV. Community Update**
 - a. 2023 Community Projects
 - b. 2023 Community Events
- V. Volunteers Needed**

(Volunteer Forms Available at HOA Website www.villagesofcarmelhoa.com)

 - a. Social Committee
 - b. Communications Committee
 - c. Safety / Crime Watch Committee
- VI. Adjournment**
- VII. Q&A -** Time will be limited to 3 minutes per homeowner to allow all homeowners the opportunity to ask questions.

***Voting results will be posted on the Website within 72 hours of the Meeting.**

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The Villages of Carmel Homeowners' Association, Inc.

Board Member Candidate Questionnaire

2023 ANNUAL MEETING

Please fill out this profile form if you are interested in running for the Board of Directors this form will be presented in the meeting presentation at the annual meeting.

Homeowner Name:

Daytime Phone Number:

Property Address:

Email Address

Please tell us about yourself: (spouse, kids, hobbies / interest, etc.)

Please write past experiences / work that qualifies you for a position of the Board of Directors:

What would you like to do for the association?

Do you have any commitments that will restrict you from serving on the Board of Director? (Travel, Employment, other Meetings):

By submitting this form and signing below, I acknowledge that if elected I accept those responsibilities as described in the Governing Documents of the Association. I am also aware that information provided on this questionnaire will be published in the 2023 Meeting packet.

Signed: _____

Date: _____

Please email the form to the address below by Wednesday, March 29, 2023.

Legacy Southwest Property Management, LLC
8668 John Hickman Pkwy., Ste 801, Frisco, TX 75034
E-mail: michelle@legacysouthwestpm.com



The Villages of Carmel Homeowners' Association, Inc.

******* Important – Do Not Discard *******

2023 Annual Meeting Proxy

I, the undersigned, being the record Owner of the property identified below, or being the authorized voting representative for the property, hereby revoke any previous proxies and grant to the person, identified below (“my Proxy Holder”) my revocable Proxy as a Member of The Villages of Carmel Homeowners' Association, Inc. (the “Association”), at the Annual Meeting of the Association scheduled for March 30, 2023 or as such meeting may be rescheduled, adjourned, or recessed and reconvened. The undersigned appoints:

- Quorum purposes only
- Board of Director: (if no Director is listed, then the proxy will be given to the Board President)
- _____ [a member (owner) of the Association]

As the proxy holder of the undersigned, with power of substitution to vote and otherwise represent all of the membership interest of the undersigned at the Annual Meeting of the members of the Association, Inc.

Sign and Date

In order for this Proxy to be valid it must be signed and dated.

Executed this Date (specify date): _____

Your Signature-Owner/Member

Your Printed Name-Owner/Member

Property Address

E-mail Address

Where I am present in person and elect to act on my own behalf at said meeting or with respect to a specific act of the Association, such presence or action will supersede and suspend the effectiveness of this proxy. Where I have given my written proxy to another named person dated later than the date hereof, such subsequent proxy will supersede and suspend the effectiveness of this proxy. This form may be mail or e-mailed. Please see information below.

The deadline to return the Proxy Form is March 30, 2022.

This Proxy will be good for an annual meeting for 90 days.

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